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December 2024

To Armstrong County Commissioner's Court

Processed 8 DPS voter application in TEAMS (Texas Election Administration System)

Processed 1 Voter Cancellations from Vital Statistics Department due to death

Processed 33 Statement of Residence/ Voter Registration Address Confirmation Cards.

Processed 2 Notice of incomplete registrations letters to voters

Updated Elections website with the following information:

1. All Notices for the General Election 11/05/2024
2. Unofficial and Official results of the General Election 11/05/2024
3. Unofficial and Official Election Reconciliation results of the General Election 11/05/2024
4. Added link to the Early Voting Voters List on the SOS website
5. Canvass of The General Election 11/05/2024
6. All Notice for the Claude ISD Voter Approval Tax Rate Proposition A Election
7. Unofficial and Official results of the Claude ISD VATRE proposition A Election

Attended 9 Webinars presented by the SOS on procedures for / and after the General Election 11/05/2024

Held Early Voting in the Basement of the Courthouse Oct 21- Nov 1<sup>st</sup>, 2024.

Submitted a list of all Voters who voted during Early Voting daily to the SOS and updated the Voter history in TEAMS.

Updated the Voters who Early Voted by Mail Ballot or in person daily in the Teams Election Administration Management System.

Submitted 11 Notice of Voter Registrar Of Application For Limited Ballot to the Voter Registrar of the County where the voter was registered to voter.

Processed 4 Notice of Voter Registrar Of Application For Limited Ballot to the Voter Registrar from Randall, Potter, and Carson Counties.

Held a meeting with the Early Voting Ballot Board (EVBB), prior to the Election for training

Set up the Court room, Wayside Fire Station, and the Armstrong Emergency Building in Washburn for the General Election Day on 11/04/2024.

Conducted the General Election on 11/05/2024. (first time for the election to be held the courtroom. This was successful and people were happy with the layout. There was less confusion about where the voters needed to go to vote).

Meet with the EVVB as they processed the Mail ballots and limited ballots for the General Election 11/05/2024.

After Polls Closed on Election Night:

1. All Election equipment and paperwork was returned to the Elections Admin. Office.
2. All equipment was checked back in and transfer of equipment paperwork completed.
3. All USB's were taken from the DS200's and placed in the results computer.
4. All USB's were accessed to retrieve the Election results.
5. Election results were then posted to TEAMS.
6. Calls were made to the report, Election results to the Local paper, and Local News Stations.
7. Received a call from the SOS to confirm Election results entered TEAMS.
8. All results were printed, scanned and posted on the Election webpage.

Clean up of Election Polls was completed the day after the election.

Submitted a list of all Voters who voted on Election Day to the SOS and updated the Voters voting history in TEAMS.

Partial manual Count was conducted using Election workers.

Partial manual Count results submitted to SOS.

Canvassed the Election with Judge Ensey, and Commissioner Harris.

Submitted Canvass paperwork to the SOS and to the Texas Legislative Commission.

Ran a voter history report and confirmed the Canvassed number of Voters matched the voter history results.

Received and responding to several Public Information Request about the 11/05/2024 General Election.

We received the new Bulletin Board, and have started to post Election related information in it.

Booked hotel for the 36<sup>th</sup> Annual Election Law Seminar for Cities, Schools and Other Political Subdivisions. Dec. 17- Dec 21, 2024.

